**SOUTH LEWIS CENTRAL SCHOOL DISTRICT**

**REGULAR BOARD MEETING – TUESDAY, APRIL 17, 2018**

**MIDDLE/HIGH SCHOOL BOARD ROOM**

BOARD Thomas Burmingham Scott Chrzanowski Michael Lisk

MEMBERS Paul Campbell Andrew Liendecker Richard Ventura

PRESENT: Jessica Carpenter Dawn Ludovici Barry Worczak

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

 Chad Luther, High School Principal

 Christine Flansburg, Elementary Principal

 Christopher Villiere, Elementary Principal

 Catherine Littlefield, Director of Special Education

 C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

 Scott Carpenter, Director of Information Technology

 Kristy McGrath, Data and Curriculum Coordinator

 Michael Comet, SLTA Member

 Ashley Schneider, SLTA Member

 Mark Austin, SL SRP President

 Michael Ebertz, SEI Design

 2018 Class Leaders and family members

Barry Worczak, Board President, called the Regular Meeting to order at 6:33 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 316. | Mr. Ventura moved, Mrs. Ludovici seconded, that the minutes of the March 20, 2018 meeting be approved. Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 317. | Mr. Liendecker moved, Mr. Chrzanowski seconded, that the following motions be approved as presented. Motion carried unanimously |  |
|  | 1. GENERAL FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $1,781,793.62 from the General Fund.1. SCHOOL LUNCH FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $62,428.52 from the School Lunch Fund.1. SPECIAL AID FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $73,525.83 from the Special Aid Fund.1. TRUST & AGENCY FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $1,769,563.24 from the Trust & Agency Fund.1. CAPITAL FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $71,004.14 from the Capital Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for March, 2018 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, March budgetary adjustments and transfers be made in the amount of $22,522.25. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | Recognition of 2018 Class Leaders* Julianne Schindler – Valedictorian
* Dina Olmstead – Salutatorian
* Ciera Eagan – Technical Honor
 | RECOGNITION OF 2018 CLASS LEADERS |
| 318. | Mr. Ventura moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education revise the 2017-2018 Instructional Calendar to approve Friday, April 20, 2018 and Friday, May 25, 2018 as snow day give-back days. Both days will be a district holiday for all staff.  Motion carried unanimously | APPROVAL OF SNOW DAY GIVE-BACK DAYS – APRIL 20 AND MAY 25, 2018 |
|  | Springs Sports Update – Brian Oaks | SPRING SPORTS UPDATE |
|  | Recognition for Glenfield and Port Leyden Elementary Schools * Better Outcomes Research study – *Beating the Odds, Building Opportunities* \*Boosting Achievement of economically disadvantaged students
 | RECOGNITION FOR GLENFIELD AND PORT LEYDEN ELEMENTARY SCHOOLS |
| 319. | Mr. Lisk moved, Mrs. Ludovici seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students: (See enclosed corrected list) Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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|  | Continued discussion on next steps of future Capital Improvement Project* Single campus costs reduced from $44.26 million to $38.88 million
* May vote on establishment of Capital Reserve Fund
* Identification of efficiencies/savings from single campus model
* Decision by June/July for potential October/November re-vote
* Or – discussion of CIP with renovations to all campuses for future vote

  | DISCUSS NEXT STEPS OF FUTURE CAPITAL IMPROVEMENT PROJECT |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

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| 320. | Mr. Ventura moved, Mrs. Carpenter seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves that the South Lewis Central School District has determined and finds that the following are hereby certified as Qualified Lead and/or Independent Evaluators of Building Principals or Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9 (b): Principal Lead Evaluator: Doug Premo Principal Independent Evaluator: Kristy McGrath Teacher Lead/Independent Evaluators: Judy Duppert, Chad Luther, Kristy McGrath, Christine Flansburg, Brian Oaks, Chris Villiere Teacher Independent Evaluator: Cathy Littlefield  Motion carried unanimously | LEAD/INDEPEN-DENT EVALUATOR CERTIFICATION |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

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| 321. | Mr. Ventura moved, Mrs. Ludovici seconded, that the South Lewis Board of Education hereby casts ballots for three candidates to fill the three vacancies on the Jefferson-Lewis Board of Cooperative Educational Services:Candidates – Mr. Lynn A. Murray, Mr. Michael F. Young, Dr. Sandra Young-Klindt  1) Resolved that the South Lewis Central School District hereby casts one ballot for Mr. Lynn A. Murray for Vacancy #1 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services. 2) Resolved that the South Lewis Central School District hereby casts one ballot for Mr. Michael F. Young for Vacancy #2 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.3) Resolved that the South Lewis Central School District hereby casts one ballot for Dr. Sandra Young-Klindt for Vacancy #3 on the Jefferson-Lewis-Hamilton- Herkimer-Oneida Board of Cooperative Educational Services. | ELECTION OF MEMBERS OF BOCES BOARD |
| 322. | Mr. Lisk moved, Mrs. Ludovici seconded, that the South Lewis Central School District hereby approves the 2018-2019 proposed administrative budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, as mailed to component Districts and presented at the BOCES Annual Meeting held on April 11, 2018. | APPROVAL OF BOCES 2018-2019 PROPOSED ADMINISTRATIVE BUDGET |

**NEW BUSINESS – PERSONNEL**

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| 323. | Mr. Lisk moved, Mr. Ventura seconded, that the Board of Education collectively approve the following Personnel motions. Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
| 324. | Resolved that, upon the recommendation of the Superintendent of Schools, Wayne Lyndaker be appointed as a Driver Education Instructor from approximately July 5, 2018 through approximately August 15, 2018 at a salary of Step 17-B (+ 2 years) ($66,534 – prorated).  | APPOINTMENT – CERTIFIED/INSTRUCTIONAL – DRIVER EDUCATION – WAYNE LYNDAKER |
| 325. | Resolved that, upon the recommendation of the Superintendent of Schools, Marcus Bush be appointed as a Driver Education Instructor from approximately July 5, 2018 through approximately August 15, 2018 at a salary of Step 8 ($47,006 – prorated). | APPOINTMENT – CERTIFIED/INSTRUCTIONAL – DRIVER EDUCATION – MARCUS BUSH  |
| 326. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as the Nurse for the 2018 South Lewis Summer School Programming at the Middle/High School at a rate of $25.23/hour plus longevity: Kelly Mear and DeyLynn Farr (to be shared) | APPOINTMENT – SUMMER SCHOOL NURSE |
| 327. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as Food Service Helpers for the Summer Food Service Program to be held from approximately July 2, 2018 through August 9, 2018: Food Service Helpers – Pamela Stewart & Jodi McConnell | APPOINTMENT – SUMMER FOOD SERVICE HELPERS  |
| 328. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Summer School Staffing for the 2018 Summer School Program as follows:Elementary Program Teachers Middle School Program TeachersJody Compo – Coordinator Amanda Alger - CoordinatorStacy Battles Emily BurkeKaren Baxter Kacee DellesMary Lou Cornish Dean Oakes Kristen DavidsonKayla HerringMelissa MooneyMoira Remington-Smith | APPROVAL OF SUMMER SCHOOL STAFF |
| 329. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as Aides for the Summer School Program to be held from approximately July 2, 2018 through August 2, 2018: Sue Millard, Theresa Tabolt, Carolyn Brown, Chanda Valis | APPOINTMENT – SUMMER SCHOOL AIDES |
| 330. | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2017-2018 school year:  (See enclosed lists)  | APPROVAL – SUBSTITUTE LISTS |
| 331. | Resolved that, upon the recommendation of the Superintendent of Schools, Derek Burgy be transferred/promoted from his position as a Mechanic/Bus Driver to the position of Head Mechanic/Bus Driver, effective July 1, 2018 at a starting rate of $23.13/hour.  (Derek is filling the Head Mechanic/Bus Driver position that is vacant due to the retirement of Gerald Krusper. The vacant position created by Derek’s transfer/promotion will need to be filled.) | TRANSFER/PROMOTION – NON-CERTIFIED/NON-INSTRUCTIONAL – HEAD MECHANIC/SCHOOL BUS DRIVER – DEREK BURGY |

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| 332. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a medical leave of absence for Juanita Conklin, Food Service Helper, from approximately April 10, 2018 through approximately June 29, 2018. | MEDICAL LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – FOOD SERVICE HELPER – JUANITA CONKLIN |
| 333. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a medical leave of absence for Linda Ward, Food Service Helper, from approximately March 23, 2018 through approximately May 4, 2018. | MEDICAL LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – FOOD SERVICE HELPER – LINDA WARD |
| 334. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary/agreement adjustments for the administrative staff effective July 1, 2018 through June 30, 2021, as enclosed. | SALARY/ AGREEMENT ADJUSTMENTS – ADMINIS-TRATIVE STAFF |
| 335. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary/employment conditions adjustments for the confidential staff effective July 1, 2018 through June 30, 2021, as enclosed. | SALARY/EMPLOYMENT CONDITIONS ADJUSTMENTS -CONFIDENTIAL STAFF  |
| 336. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary/employment conditions adjustments for the supervisory staff effective July 1, 2018 through June 30, 2021, as enclosed. | SALARY/EMPLOYMENT CONDITIONS ADJUSTMENTS -SUPERVISORY STAFF  |
| 337. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve an unpaid leave of absence for Mary Wilton, Aide, for May 29, 2018 and June 4 - 8, 2018. | LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL - AIDE – MARY WILTON |
| 338. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Jennifer Duell as an Academic Intervention Services and Extended Day Grant AIS Instructor for the 2017-2018 school year. | APPOINTMENT - 2017-18 AIS AND EXTENDED DAY GRANT AIS INSTRUCTOR |
| 339. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of Christine Chaufty, Stenographer, effective June 30, 2018. | RETIREMENT – NON-CERTIFIED/NON-INSTRUCTIONAL -STENOGRAPHER – CHRISTINE CHAUFTY |

**NEW BUSINESS – OTHER**

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| 340. | **WHEREAS**, the Board of Education of the South Lewis Central School District will be considering a proposition to undertake the 2018-2019 Capital Outlay Project consisting of Middle School Gym Bleacher Reconstruction at the Middle-High School; and**WHEREAS**, the proposed elements of the 2018-2019 Capital Outlay Project are routine activities of an educational institution for the purpose of maintenance or repair existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 feet of gross floor area; and **WHEREAS,** such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation, to be “Type II” actions and are not subject to the requirements of the New York State Environmental Quality Review Act;**NOW THEREFORE,** Mr. Ventura moved, Mr. Liendecker seconded, that the proposed proposition is a Type II action pursuant to 6 NYCRR § 617.5 (c ) and that review pursuant to the New York State Environmental Quality Review Act is not necessary.  Motion carried unanimously | APPROVAL OF 2018-19 CAPITAL OUTLAY PROJECT – MIDDLE SCHOOLGYMNASIUM BLEACHER RECONSTRUC-TION – NOT SUBJECT TO SEQRA REQUIREMENTS |
| 341. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following Cooperative Bidding resolution: WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2018-2019 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); andWHEREAS, the South Lewis Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; andWHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; andBE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district. Motion carried unanimously | COOPERATIVE BIDDING AGREEMENT |
|  342. | Mr. Ventura moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Proposed 2018-2019 Property Tax Report Card and Proposed 2018-2019 Six-Day School District Budget Notice. (See enclosed) Motion carried unanimously | APPROVAL OF DISTRICT PROPERTY TAX REPORT CARDAND SIX-DAY BUDGET NOTICE  |

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| 343. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Snow Plowing and Removal be accepted as follows:Date: April 11, 2018Time: 1:00 p.m.Place: District OfficePurpose: To contract for snow plowing and removalBidders: Deveines Enterprises 3012 State Rt. 12D Boonville NY 13309  1-year 2-year 3-year Contract Contract Contract Bid: Truck w/ Plow $70.00 $72.50 $75.00 Backhoe $80.00 $82.50 $85.00 Dump Truck $55.00 $58.00 $60.00 Motion carried unanimously  | REPORT OF BID OPENING FOR SNOW PLOWING AND REMOVAL |
| 344. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the contract for Snow Plowing and Removal be awarded to Deveines Enterprises for a 2 year contract at the above pricing. Motion carried unanimously | AWARD OF BID FOR SNOW PLOWING AND REMOVAL |
| 345. | Mr. Lisk moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Refuse and Recyclables Removal be accepted as follows:Date: April 11, 2018Time: 1:00 p.m.Place: District OfficePurpose: To contract for refuse and recyclables removal Bidder: Shue Brothers Excavating & Logging, Inc.  6739 Hells Kitchen Road Port Leyden NY 13433  1-Year 2-Year 3-Year  Contract Contract Contract $23,848 $23,898 $23,948 Motion carried unanimously | REPORT OF BID OPENING FOR REFUSE AND RECYCLABLES REMOVAL  |
| 346. | Mr. Lisk moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the contract for the removal of refuse and recyclables be awarded to Shue Brothers Excavating and Logging, Inc. for a 3 year contract at the above pricing. Motion carried unanimously | AWARD OF BID FOR REFUSE AND RECYCLABLES REMOVAL |
| 347. | Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Wood Chip Fuel be accepted as follows:Date: April 11, 2018Time: 1:00 p.m.Place: District OfficePurpose: To contract for wood chip fuel Bidder: Baillie Lumber Company 189 West St., PO Box 154 Boonville NY 13309 1-Year 2-Year 3-Year  Contract Contract Contract $30.50/ton $30.50/ton $31.50/ton Motion carried unanimously | REPORT OF BID OPENING FOR WOOD CHIP FUEL  |
| 348. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the contract for wood chip fuel be awarded to Baillie Lumber Company for a 3 year contract at the above pricing. Motion carried unanimously | AWARD OF BID FOR WOOD CHIP FUEL |
| 349. | Mrs. Carpenter moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Glenfield and Port Leyden After-School Program Partnership Agreement between the South Lewis Central School District and Hand In Hand Early Childhood Center for the 2018-2019 school year. (See enclosed Agreement) Motion carried unanimously | APPROVAL OF 2018-19 GLENFIELD AND PORT LEYDEN AFTER-SCHOOL PROGRAM PARTNERSHIP AGREEMENT WITH HAND IN HAND EARLYCHILDHOOD CENTER |
| 350. | Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Varsity Baseball Trip to Myrtle Beach, South Carolina from April 21, 2018 to April 28, 2018. (The Board of Education will cover $2.00/mile up to $1500 toward a motor coach, as per board policy.)  Motion carried unanimously | APPROVAL – VARSITY BASEBALL TRIP |
| 351. | Mr. Chrzanowski moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, Jefferson-Lewis BOCES be granted permission to lease one South Lewis bus from April 18, 2018 to June 30, 2018 to transport students to/from Howard G. Sackett Center to select locations in Lowville (Tops, Food Pantry, Qubica AMF) as part of the Moving Forward Program.  (See enclosed Lease) Motion carried unanimously | BUS LEASE AGREEMENT – JEFFERSON-LEWIS BOCES |

**EXECUTIVE SESSION**

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| 352. | Mr. Liendecker moved, Mr. Campbell seconded, that the Board enter Executive Session at 7:51 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.* Discussion of former employee campus restriction

 Motion carried unanimously | ENTER EXECUTIVE SESSION |
| 353. | Mr. Chrzanowski moved, Mr. Liendecker seconded, that the Board exit Executive Session at 8:42 p.m. and reconvene the Regular Meeting. Motion carried unanimously | EXIT EXECUTIVE SESSION |

**ADJOURN**

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| 354. | Mrs. Carpenter moved, Mr. Liendecker seconded, that the meeting be adjourned at 8:42 p.m.  Motion carried unanimously | ADJOURN |

 Respectfully submitted,

 Barry J. Yette

 Clerk of the Board of Education

Date of Approval: May 8, 2018